

Download Staff Officers Guide To Writing

1 INTRODUCTION: THE WRITTEN AND ORAL COMMUNICATIONS PROGRAM Field grade officers need to communicate clearly and persuasively on paper and in speech.SUMMARY of CHANGE DA PAM 600–67 Effective Writing for Army Leaders This pamphlet provides staff writing standards and guidelines to Army leaders,User Guide to Writing Policies . INTRODUCTION Administrative policies align operations, set behavior expectations across the university system and communicate policy roles and responsibilities. You, as the policy owner or writer, have the important task of reaching your intended audience with policies that are clear, easily read, and provide the right level of information to the individualsNote: The UT System Board of Regents office uses a separate style for official Board documents as noted in these guidelines below and in the Board of Regents Meetings Style Guide found within this site.